

Job Title: Alpaca Raft Kit-Building Specialist

Schedule: Alpaca Raft is seeking an individual to all accessory packages necessary to ship our packrafts. We are currently seeking a longer-term position committed to building kits for both wholesale and retail use throughout the regular season – minimum through August 2021. We have flexibility on this position being either full-time or part-time and can possibly accommodate seasonal work in this position. This position would be in-house at Alpaca Raft with a schedule set during our regular business hours of M-F, 8:30am-5pm weekly.

Takes Direction From: Thor Tingey/Parker Barry/ Wholesale Shipper

Starting Pay: \$12.50-15.00/hr Depending on Experience. This position is Non-Exempt.

Location: Alpaca Raft, Mancos, CO

General Summary

At Alpaca Raft, each department views not only those who buy our products as customers, but each of their colleagues as a customer as well. We are known for employing the best people in the industry, and every employee is a member of our customer service team delivering the highest quality products to our customers all over the world. We expect our employees to address issues in a timely manner, communicate effectively with their colleagues, and look for positive, proactive ways to address problems. Alpaca Raft fosters a self-motivated environment where managing multiple priorities is essential.

Kit-Building Job Duties:

- Regularly (minimum weekly) check-in with both the Retail Shipping Lead and the Wholesale Shipper to get your build priorities for upcoming shipments
- Kit-Builders will build and package the following items for inclusion with both retail and wholesale shipments: Repair Kits, Coaming Coils, Backrests, Inflation Bags, Spray Skirts, Dry Bags, Packtach Systems, Stuff Sacks, and anything else the Shipping Leads need help preparing.
- Build items in a professional and presentable manner to compliment the world-class quality of Alpaca's packrafts.
- Train as a backup to double-check retail orders leaving the Alpaca Raft for accuracy.
- Assist with stocking 3rd party products when shipments from vendors arrive
- Assist with quarterly inventory process, as directed. Adhoc inventory counting of both Alpaca Raft and 3rd party vendor products may be required as well.
- May be asked to assist with inflating, checking, and/or cleaning demo and expedition boats as they are returned to Alpaca Raft
- Miscellaneous projects and/or responsibilities as assigned by the Shipping Leads, or management.

About you:

- Timeliness and the ability to stick to a regular schedule is essential.
- Ability to think critically and communicate effectively to ask for clarification, or communicate material shortages
- Adaptable and able to balance shifting priorities throughout the day
- Proactive, positive, self-motivated, and a team player
- Focuses on presenting solutions for feedback when faced with a challenge or something that doesn't work as expected
- Embraces feedback about performance

- **Work Environment & Physical Demands:**
- Ability to sit and or stand for extended periods of time is required
- This role is in a factory setting with minimal natural light
- Must be able to lift and maneuver up to 35-50 lbs
- Must not be allergic to dogs

Why Alpaca Raft:

- Casual and authentic culture
- Dog-friendly work environment
- Fun, enthusiastic, and motivated colleagues
- Suite of benefits available to full-time employees
- Generous employee discount

Employee Conduct:

It is the responsibility of every employee to contribute to a positive work environment through cooperative and professional interactions with co-workers, customers and vendors.

To apply for this position please send a copy of your resume, and letter of interest detailing relevant experience, directly to workshop@alpacaraft.com . We send acknowledgement by email of all resumes we receive. If we do not contact you for an interview, we have selected other candidates for the initial interview process. However, we keep all resumes on file until the position is filled, in case we decide to broaden our search. **Please note:** If you are not currently living in the region, your cover letter should include information about your interest in relocating to the Mancos area.